



Tuesday, May 26, 2026, Minutes of Meeting

In person and video conference via Zoom

Call to Order: The meeting was called to order at 10:00 A.M. by Chairman Brad Oneto.

Board Members Present: Bradley Oneto, Chairman; Anne Harry, Treasurer; Doreen Andriacchi, Secretary; Kylie Gerken, Trustee. Via Zoom: Robert Felton, Vice Chairman.

Others Present:

Steve McVicar, McVicar CPA; Beverly Oneto; and Via Zoom: Nancy Gilbert, Rick Lagomarsino, Nackey Scagliotti; Rob Anderson, Wilson Engineers.

Approval of agenda: H. Harry **motioned** to approve the agenda. **Seconded** by K. Gerken. The vote was **unanimous**.

Public Comment: None

A. Harry **motioned** to approve the 2026-27 final budget. **Seconded** by K. Gerken. Steve McVicar reported that the final budget is the same as the tentative budget. Expenditures are projected not to exceed \$299,000. If the expenditures are less than \$299,000, the surplus may be used to build the reserve fund. The vote was **unanimous**.

K. Gerken **motioned** to approve expenditures to date. **Seconded** by B Oneto. Steve McVicar gave an overview of projected expenditures, Balance Sheet, Profit & Loss, and General Ledger. The vote was **unanimous**.

K. Gerken **motioned** to approve April 7, 2026, minutes. **Seconded** by A. Harry. The vote was **unanimous**.

Steve McVicar informed the meeting that Intuit will no longer be supporting the desktop version of QuickBooks. QuickBooks will only be available as an online subscription app at a cost of \$50-\$100 per month. McVicar's office can assist EPCC with the transition.

D. Andriacchi **motioned** to approve the set-up of an online QuickBooks subscription account, designating K. Gerken and A. Harry to work with McVicar's office. **Seconded** by R. Felton. The vote was **unanimous**.

Status of properties with potential additional Equivalent Dwelling Units (EDU).

A letter was mailed to the seven homeowners on 4/13/2026, by the secretary regarding the status of potential EDUs on their properties. Three homeowners responded to the letter. One homeowner scheduled an inspection of the property to confirm that no additional dwelling unit existed on the property. K. Gerken, R. Felton or D. Andriacchi will contact homeowners to verify the status of equivalent dwelling units and/or arrange an inspection of the properties.

Robert Felton left the meeting

Chairman Report No additional report.

Vice-Chairman Report No additional report.

Treasurer Report No additional report.

Secretary Report D. Andriacchi reported correspondence received since the previous meeting. An update of the USDA task list was provided.

Website Update: K. Gerken reported that the website now has a tab to report financials.

Engineering Report presented by Rob Anderson via Zoom

Engineering plans to meet with Bridget Cornell, Senior Planner in Permitting & Compliance Department at TRPA to determine the amount of any excess coverage fees for lift station equipment on private property. Engineering is pursuing an amended special use permit with the US Forest Service to install the flow meter on Forest Service property covered by an existing special use permit for sewer mains. Applications will be submitted to Douglas County for building and site improvement permits. An updated engineering agreement reflecting changes to scope of work will be sent to the trustees for review as soon as possible. The bidding process will likely begin in Fall 2026.

The next EPSD meeting is tentatively scheduled for Thursday, June 18, 2026, at 10 am.

Public Comment: Rick Lagomarsino expressed appreciation to the Board.

Adjournment: D. Andriacchi **motioned** to adjourn the meeting. **Seconded** by K. Gerken. The vote was unanimous. The meeting was adjourned at 11:31 am.

Respectfully submitted:

Approved by:

Doreen Andriacchi
Elk Point Sanitation District Board Secretary

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Attachment(s):

None