



Monday, November 3, 2025 Minutes of Meeting
In person and Video conference via Zoom

Call to Order: The meeting was called to order at 11:00 am by Chairman Brad Oneto.

Board Members Present: Bradley Oneto, Chairman; Anne Harry, Treasurer; Doreen Andriacchi, Secretary; Kylie Gerken, Trustee.
Absent: Robert Felton, Trustee.

Others Present:
Steve McVicar, McVicar CPA; Beverly Oneto. Via Zoom: Nackey Scagliotti.

Approval of agenda: D. Andriacchi **motioned** to approve the agenda. **Seconded** by A. Harry. The vote was **unanimous**.

Public Comment: None

D. Andriacchi **motioned** to approve the Petition & Resolution for Exemption Fiscal Year 26-27. **Seconded** by A. Harry. Steve McVicar noted that there is no need for an audit since the level of spending is below \$300K. The vote was **unanimous**.

D. Andriacchi **motioned** to approve the Annual Compilation Report & Financial Statements: fiscal year ending 06-30-2024. **Seconded** by K. Gerken. Steve McVicar provided a review of the financials to the Board. The vote was **unanimous**.

Steve McVicar was asked to provide access to the General Ledger, invoices, and monthly Profit & Loss Reports. The aging report was discussed.

Approval of September 11, 2025 minutes: D. Andriacchi **motioned** to approve the September 11, 2025 minutes. **Seconded** by A. Harry. The vote was **unanimous**.

D. Andriacchi **motioned** to table Item **9a. Establish protocol for evaluating Dwelling Units on User's property** until the next meeting. **Seconded** by A. Harry. Trustees to review draft of a letter to send to users. Letter to include reference to NRS 318. The vote was **unanimous**.

D. Andriacchi **motioned** to table Item **9b. Approve Amended and Restated Agreement with Douglas County Lake Tahoe Sewer Authority** until the next meeting. **Seconded** by A. Harry. A. Harry will notify Authority that we need approval from USDA-RD attorney before we can accept agreement. The vote was **unanimous**.

Easements

450 Reno Avenue: Engineer Rob Anderson will contact homeowner to provide detail of easement and get consent. Secretary will send homeowner easement agreement.

452 Reno Avenue: Engineer Rob Anderson will contact homeowner to provide detail of easement and get consent. Legal will prepare revised easement agreement for homeowner.

402 Elks Avenue: Private property easement no longer needed. Flow meter will be moved to NV-DOT utility easement on Elks Point Road. Engineer is redesigning to send to NV-DOT. Solar power likely option.

EPCC Common Area

D. Andriacchi **motioned** to accept the Elk Point Country Club – Elk Point Sanitation District easement agreement. **Seconded** by K. Gerken.

The vote was **unanimous**.

Secretary to send fully executed easement agreements to legal counsel to be recorded.

Chairman Report

Chairman Oneto attended the October 30, 2025 EPCC meeting and reported their intention to upgrade the water system.

Treasurer Report

A. Harry reported on a user who had concerns about the user fee increase. Secretary provided financials and documents to explain the increase. User mailed payment before the delinquent date, but payment arrived after the delinquent date. Board discussed adding a reminder to future invoices of the slow nature of mail in rural areas and discussed adding an online bill payment option.

D. Andriacchi **motioned** to waive the late fees for the user who mailed the payment before the delinquent date. **Seconded** by K. Gerken.

The vote was **unanimous**.

Late fees will be charged for two other delinquent accounts.

Engineering Update

Engineering plans are 90% complete. Easements are pending.

The next EPSD meeting is scheduled for December 16, 2025 at 3:00 pm.

Public Comment: None.

Adjournment: D. Andriacchi **motioned** to adjourn the meeting. **Seconded** by B. Oneto. The vote was unanimous. The meeting was adjourned at 12:30 pm.

Respectfully submitted:

Doreen Andriacchi
Elk Point Sanitation District Board Secretary

Approved by:



Doreen Andriacchi
Elk Point Sanitation District Board Secretary

Attachment(s):
None