



Pursuant to Section #241 of the Nevada Revised Statutes and the Laws of the State of Nevada, the Elk Point Sanitation District hereby notifies all interested parties that the Board of Trustees will conduct business of the district as noted:

The meeting will be held on **Monday, May 12, 2025 at 9:30 AM**

Location: In-person at 423 Elks Avenue office, Zephyr Cove, NV and electronically (Zoom)

Call-in: 669-900-6833 **Meeting ID:** 885 3813 7725 **Passcode:** 994851

Join Zoom Meeting:

<https://us02web.zoom.us/j/88538137725?pwd=I05DV0WjkzbZJ5t6Oq7XwkyxwxIjVw.1>

Public Comment: *During the public comment period, speakers may address matters listed or not listed on the agenda as long as those matters are within the jurisdiction and control of Elk Point Sanitation District – limited to three minutes per speaker. However, responses from the Board to unlisted topics could become deliberation on a matter without notice to the public. On the advice of legal counsel, the board may choose not to respond except to correct factual inaccuracies, ask clarifying questions, or to ask that a matter be listed on a future agenda. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting.*

AGENDA

1. Call Meeting to Order **Action**

2. Roll Call

3. Approval of Agenda **Action**

4. Public Comment

Public comment may be accepted, but not acted upon until it is scheduled for a subsequent meeting (limited to three minutes per speaker).

5. Engineering Report Discussion/Possible Action

- a. Review Description of Easements
- b. Accept Revised Agreement between Elk Point Sanitation District and Wilson Engineers, LLC. **Action**

6. Approval of April 30, 2025 Minutes. **Action**

7. Unfinished Business **Discussion/Action**

- a. Accept Ordinance to begin process for adoption. **Action**
- b. Approve Bylaws. **Action**
- c. Approve Conflict of Interest Policy. **Action**
- d. Approve Emergency Response Plan. **Action**

- e. Approve Cyber Policy. **Action**
- f. Approve Operation & Maintenance Manual. **Action**

8. Officer Reports/Discussion/Possible Action

- a. Chairman's Report
- b. Treasurer's Report
- c. Secretary's Report

9. Presentation/Discussion/Possible Action

- a. Insurance Update
- b. Legal Update
- c. Website Update
- d. Other Updates

10. Public Comment

Public comment may be accepted, but not acted upon until it is scheduled for a subsequent meeting (limited to three minutes per speaker).

11. Adjournment **Action**

I hereby certify that the above-mentioned information is true and correct to the best of my knowledge and complies with the provision of NRS 241 and the laws of the State of Nevada. I also certify that this notice has been posted at least three working days prior to the convening of the meeting.

Reasonable efforts will be made to assist and accommodate physically handicapped persons attending the meeting. Please call (650) 793-4994 in advance so that arrangements may be made.

This Agenda has been posted at the following locations:

463 Elks Ave Office - Information Board at Elk Point entrance; Zephyr Cove Post Office, Zephyr Cove, Douglas County, Nevada.

Board of Trustees: Bradley Oneto, Chairman; Anne Harry, Treasurer; Doreen Andriacchi, Secretary; Kylie Gerken, Trustee; Robert Felton, Trustee

dba