



Tuesday, April 30, 2025 Minutes of Public Meeting
423 Elks Ave. office • Video conference

Call to Order: The meeting was called to order at 3:00 P.M. by Chairman Brad Oneto.

Board Members Present: Bradley Oneto, Chairman; Doreen Andriacchi, Secretary; Kylie Gerken, Trustee; Robert Felton, Trustee; via Zoom: Anne Harry, Treasurer.

Others Present:

Kendra Follett, Bond Counsel; Charles Zumpft, Legal Counsel; Beverly Oneto; Via Zoom: Nackey Scagliotti; Rob Anderson, Engineer;

Approval of agenda: K. Gerken **motioned** to approve the agenda. **Seconded** by R. Felton. D. Andriacchi **motioned** to move the Engineering Report to follow the Bond Counsel Report. The vote was **unanimous**.

Public Comment: None

Bond Resolution Report

Bond Counsel Kendra Follett informed the Board that the financing for the loan is a sewer revenue bond, payable with revenue generated by sewer rates and charges, not tax revenue. The terms of the USDA loan commit USDA to a \$1,292,000 loan at a rate of 4.125% for 40 years and a quarterly payment of \$16,693. Today the Board will consider a resolution requesting the Douglas County Debt Management Commission (DMC) to meet to approve the financing for the loan. The DMC is scheduled to meet on May 21, 2025 at 9:00am. Trustees Oneto and Harry will attend. After the DMC approves, the next item for the Board to consider is a Bond Resolution with more detail about the bond and the conditions of the USDA loan. Then the District and USDA will decide what the first draw would be and the schedule the closing.

R. Felton **motioned** to adopt a resolution directing the Secretary to notify the Douglas County Debt Management Commission of the Elk Point Sanitation District's proposal to issue its sewer revenue bond in the maximum principal amount of \$1,292,000 to finance sewer projects; providing certain details in connection therewith; and providing the effective date thereof. **Seconded** by K. Gerken. The vote was **unanimous**.

Engineering Report

Rob Anderson reported that the field survey is complete. The easement descriptions are being developed. Wilson Engineering will prepare exhibits for the Board to review before approaching the affected property owners. A Board meeting is scheduled for May 12, 2025 at 9:30 am to review the easements and walk the sites. Chuck Zumpft will review the revised engineering contract before Board approval.

Legal Counsel

The Board discussed preparation of documents with Legal Counsel Chuck Zumpft for compliance with the USDA Letter of Condition. Chuck will review proposed Sewer Service Ordinance and advise Board on

procedures to adopt ordinance. Chuck will review proposed Bylaws, Conflict of Interest Policy, Emergency Response Plan, Cyber Policy, Operation & Maintenance Manual, and Douglas County Lake Tahoe Sewer Authority (DCLTSA) contract as they are available. The budget for fiscal year 2025-2026 will be adopted before the Serwer Service Ordinance is adopted. R. Felton suggested that billing can be adjusted after the ordinance is adopted where some may receive refunds and other may be billed more.

Approval of April 08, 2025 minutes: K. Gerken **motioned** to approve the February 18, 2025 minutes. **Seconded** by A. Harry. The vote was **unanimous**.

Chairman Report – B. Oneto provided two maintenance estimates from Summit Plumbing and a Summit Plumbing joint venture with SIMS. Oneto will continue to look for qualified plumbing companies to provide additional estimates.

Treasurer Report – Anne reported that she is waiting for the DCLTSA contract draft. The US Bank construction account has been opened. Anne is working on setting up the account for direct deposit from the USDA. EPSD accountant Steve McVicar recommended two possible candidates for doing an audit. RCAC is still working on the rate study.

Insurance Report

R. Felton met with Alan Reed, President of Warren Reed Insurance on April 25, 2025. A. Reed will prepare a proposal for the Board to review. Anne will ask Laura at USDA about the deadline for accepting the insurance proposal. The insurance meeting report will be attached to the minutes.

The next EPSD meeting is scheduled for May 12, 2025 at 9:30am

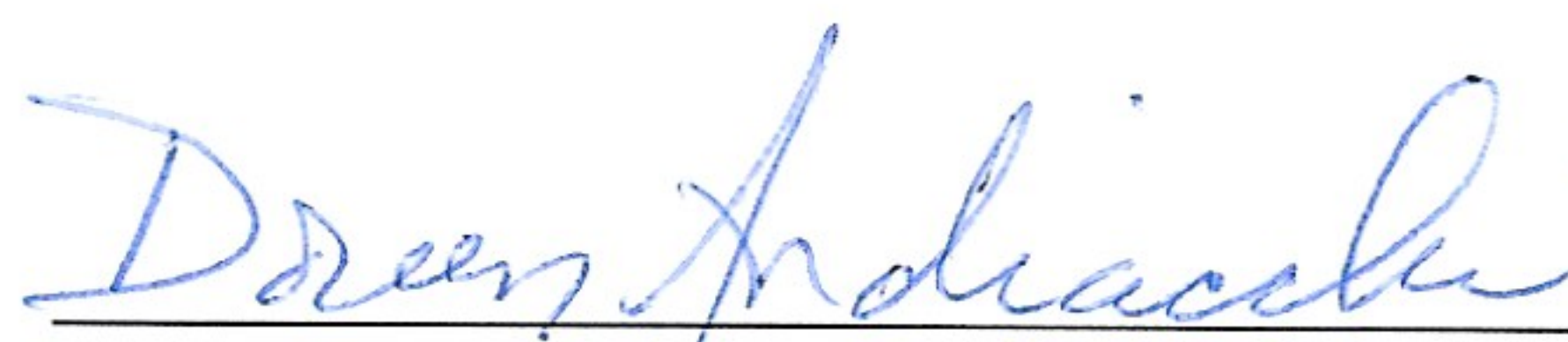
Public Comment: None.

Adjournment: K. Gerken **motioned** to adjourn the meeting which was **seconded** by R. Felton. The vote was unanimous. The meeting was adjourned at 4:34 pm.

Respectfully submitted:

Doreen Andriacchi
Elk Point Sanitation District Board Secretary

Approved by:



Doreen Andriacchi
Elk Point Sanitation District Board Secretary

Attachment(s):

4/25/2025 Felton report on Warren Reed Insurance for EPSD



Elk Point Sanitary District
Report on Warren Reed
Insurance for EPSD
April 30, 2025

This is an update on the status of obtaining insurance for EPSD.

On April 24th, 2025, Robert Felton and Brad Oneto (by Phone) met with the President of Warren Reed Insurance, Alan Reed, in the clubhouse of EPSD.

Alan provided a more detailed explanation of his company and the services they provide, as well as a layman's definition of POOL & PACK. This information and a lot more is provided in huge detail in the document "Insurance Discussion for Elk Point General Improvement District" dated March 5, 2024 and included with this report.

Basically, Warren Reed Insurance handles 97% of the GID Insurance in Nevada with the exception of the two large counties. They work with POOL to accomplish this.

POOL (Nevada Public Agency Insurance Pool) has approximately 140 Public Entities which represents almost 100% of the eligible public entities in Nevada.

PACT (Public Agency Compensation Trust) handles worker compensation, which, since we will not have any employees, we will not need their services.

Alan had a number of questions, many of which we were able to answer before he came to meet with us, and the rest we were able to answer during our meeting.

Alan stated that he could now have a full proposal prepared and that would take about a month. Once we receive and review that we will be asked to sign it and indicate about when we want the insurance to start. I asked if he could have the proposal prepared any faster and he said that was about the time it takes.

This is one of the items that the Department of Agriculture needs before we can go out to bid. It would be good if Ann Harry could see if the fact that Warren Reed Insurance is working on the proposal would suffice to allow us to go out for bid sooner.

Respectfully submitted, Robert Felton - Trustee