



**Tuesday, April 8, 2025 Minutes of Public Meeting**

423 Elks Ave. office • Video conference

**Call to Order:** The meeting was called to order at 3:00 P.M. by Chairman Brad Oneto.

**Board Members Present:** Bradley Oneto, Chairman; Anne Harry, Treasurer; Doreen Andriacchi, Secretary; Kylie Gerken, Trustee; via Zoom: Robert Felton, Trustee.

**Others Present:**

Steve McVicar, McVicar CPA; Via Zoom: Nackey Scagliotti.

**Approval of agenda:** K. Gerken **motioned** to approve the agenda. **Seconded** by A. Harry. The vote was **unanimous**.

**Public Comment:** None

**Fiscal Year 2025-26 Budget Report**

Steve McVicar reviewed budget for fiscal year 2025-26 taking into consideration expenses projected in the engineering rate study. Steve recommended a minimum service fee of \$3000 to have the funds to get through the current fiscal year and avoid the necessity for a special assessment. EPSD will need to do an audit this year. Steve reviewed the disbursements to date. EPSD has a current cash balance of \$37,581.90.

A. Harry **motioned** to approve the tentative budget for fiscal year 2025-26, not to exceed \$299,000. **Seconded** by K. Gerken. The vote was **unanimous**.

K. Gerken **motioned** to approve the disbursements to date. **Seconded** by A. Harry. The vote was **unanimous**.

A. Harry **motioned** to not move forward with a special assessment based on Budget Report. **Seconded** by K. Gerken. The vote was **unanimous**.

**Approval of March 27, 2025 minutes:** K. Gerken **motioned** to approve the March 27, 2025 minutes. **Seconded** by A. Harry. The vote was **unanimous**.

**Chairman Report** – B. Oneto provided information regarding the industry standard for using Equivalent Dwelling Units (EDU) for determining the unit of measure by which sewer services are charged for a single-family residence. Per NRS 318.203, a “Dwelling unit” means a structure that is designed for residential occupancy by one or more persons for living and sleeping purposes, consisting of one or more rooms, including a bathroom and kitchen. The term does not include a hotel or a motel. A “Kitchen” means a room, all or part of which is designed or used for storage, refrigeration, cooking, and preparation of food. EPSD must certify the number of service fees for compliance with the USDA loan.

D. Andriacchi and A. Harry will continue to develop a spreadsheet of tasks with deadlines to be completed for USDA loan compliance. A. Harry will be primary contact with Accountant and Bond Attorney. D. Andriacchi will be primary contact with Legal Counsel. K. Gerken and D. Andriacchi will develop required policy documents.

D. Andriacchi **motioned** to set the service fee at \$3,950 per unit for fiscal year 2025-26. **Seconded** by R. Felton. The vote was **unanimous**.

The next DCLTSA meeting is scheduled for April 16, 2025 at 9:30 am

The next EPSD meeting is scheduled for April 30, 2025 at 3:00pm.

The EPSD Budget Approval Meeting is scheduled for May 20, 2025 at 3:00 pm

**Public Comment:** None.

**Adjournment:** A. Harry **motioned** to adjourn the meeting which was **seconded** by K. Gerken. The vote was unanimous. The meeting was adjourned at 6:00 pm.

Respectfully submitted:

Approved by:

Doreen Andriacchi  
Elk Point Sanitation District Board Secretary

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Doreen Andriacchi  
Elk Point Sanitation District Board Secretary

Attachment(s): None