



Thursday, September 26, 2024 Minutes of Public Meeting
423 Elks Ave. office • Video conference

Call to Order: The meeting was called to order at 10:01 A.M. by Chairman Brad Oneto.

Board Members Present: Bradley Oneto, Chairman; Anne Harry, Treasurer; Doreen Andriacchi, Secretary; Kylie Gerken, Trustee; Bill Olin, Trustee.

Others Present:

Beverly Oneto; Rob Anderson (R.O. Anderson Engineering, Inc. a Wilson Engineers Company); via Zoom: Bob Felton; Nackey Scagliotti; Deb Moretto; Chuck Zumpft (Minden Layers LLC).

The representative from the Rural Community Assistance Corporation (RCAC) was unable to attend the meeting due to a family emergency.

Approval of agenda: B. Oneto **motioned** to amend the agenda to make Rob Anderson's Engineering Update the next agenda item after public comment. **Seconded** by K. Gerken. The vote was **unanimous**.

Public Comment: None

Engineering Update presented by Robert O. Anderson

R. Anderson gave an overview of the Professional Engineering Services Contract with R.O. Anderson Engineering, Inc. a Wilson Engineers Company. Services include Design Development; subcontract for Biological Resources Report and Heritage Resources Inventory Report; Construction Document Preparation for bids; Permitting; and Construction Oversight.

R. Anderson will confer with legal counsel Chuck Zumpft to establish status of right of ways for project. USDA representative Laura Bevan is reviewing the Preliminary Engineering Report (PER), has additional questions, is requesting a meeting with engineer R. Anderson. A. Harry will coordinate meeting.

R. Anderson left the meeting

B. Oneto **motioned** to amend the agenda to move Legal Update to next agenda item. **Seconded** by K. Gerken. The vote was **unanimous**.

Legal Update

C. Zumpft reported that EPSD has wide ranging authority to perform the tasks related to the sewer Authority since it is a Sanitation District and not a General Improvement District (GID).

C. Zumpft recommended two Trustees meet with Elk Point Country Club (EPCC) Board president privately to coordinate efforts for sewer improvement project and to provide necessary documents and information to EPCC. EPCC board members are encouraged to attend EPSD meetings.

Bob Felton agreed that a private meeting with the EPCC board president is the right thing to do.

Bob Felton left the meeting.

C. Zumpft advised the Board to exercise extreme caution when responding to a quorum of Trustees. Trustees should not reply to emails or correspondence sent to a quorum, as it would be a violation of the open meeting laws. Secretary will acknowledge receipt of correspondence then include correspondence for discussion on the next EPSD meeting agenda. Secretary may provide documents on request. Chuck Zumpft left the meeting.

Approval of August 22, 2024 minutes: D Andriacchi **motioned** to approve the August 22, 2024. **Seconded** by A. Harry. The vote was **unanimous**.

Wavedance Sewer Connection Update

The discussed continued regarding the history of the number of sewer connection hookups on the Wavedance property on Bitler's Road. K. Gerken researched the history, could find no evidence that any less than 12 sewer connections were charged prior to 2016. Believes the current charge for 7 connections is correct. B. Olin believes only one sewer connection should be charged per property. B. Oneto stated the need for Board to develop a working manual to define what a sewer connection is at EPSD. There are other properties at EPSD with multiple out structures. We are not responsible for past practices.

K. Gerken **motioned** to table action on number of Wavedance sewer connections until move research is completed. **Seconded** by B. Olin. The vote was unanimous.

Treasurer Report

Funding Update – A. Harry reviewed list of grants from Senator Rosen. Most grants are for disadvantaged communities. EPSD is not disadvantaged. HUD is one exception with an emergency exemption. Deb Moretto commented that Congress approved \$72 million for the Lake Tahoe Restoration Fund. Offered to help apply for HUD grant under urgent threat exemption. Possible to get letters of support from both NV Senators. Senators have discretionary funds from which grants can be made.

Delinquency Report - There are 12 delinquent accounts. Our current practice is to send reminder notices. B. Oneto stated that EPSD has an imminent need to collect funds. We need \$130 K to complete the engineering phase and we need operating capital. Accounts are 90 days past due. The appropriate response is to cancel service. A. Harry would like to continue the current practice of charging a 1.5% late fee per month for accounts past due after October 31st. The word "reminder" will be removed from future statements.

B. Oneto **motioned** to approve the Engineering Service Agreement to proceed with the Engineering Report and Environmental Report. **Seconded** by B. Olin. The vote was **unanimous**.

D. Andriacchi updated the accounting mailing addresses.

Secretary Report

Correspondence from Richard Rowe was discussed in the Legal Update. Laurie James sent an email asking if empty lots were charged for a sewer connection. Secretary responded that empty lots were not charged.

Website Update

K. Gerken will post signed minutes and contracts on website. D. Andriacchi will research electronic meeting equipment and internet hotspot.

Possible dates for next EPSD meeting are 10/8/2024 morning, 10/15/2024 afternoon, or 10/23/2024 afternoon.

Public Comment: None.

Adjournment: K. Gerken **motioned** to adjourn the meeting which was **seconded** by B. Olin. The vote was unanimous. The meeting was adjourned at 12:30 pm.

Respectfully submitted:

Approved by:

Doreen Andriacchi
Elk Point Sanitation District Board Secretary

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Attachment(s):
None

DRAFT